

IQAC Meeting

Date : 8/6/23

Time : 3.15 pm

Venue : IQAC Room

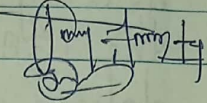
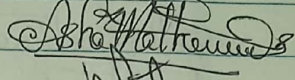
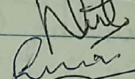
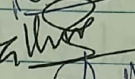
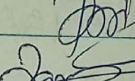
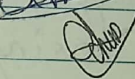
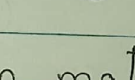
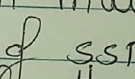
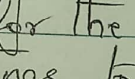
Purpose : The IQAC Core Committee Meeting

Chair : The Principal

St. Joseph's College (Autonomous),
Devagiri

Attendance :

- 1) Fr. Anto N.J
- 2) Mr. Jason Joseph
- 3) Dr. Asha Mathew
- 4) Mr. Nithin Jose
- 5) Ms. Anima.P
- 6) Dr. Balheesh George
- 7) Dr. Jomon Mathew
- 8) Mr. Jomon Jose
- 9) Dr. Arunaksharan. N

Agenda 1 : Discussion on matters to be prioritized for the preparation of SSR. As it's a crucial year for the college, the Committee decided to prioritize things to be done as part of submission of IQAA and preparation for the final draft of SSR. The Director of IQAC, Fr. Anto N.J explained in detail the preparation strategy. Also he gave instructions to the extension coordinators to fasten their work and to submit the documents in the correct format. The Committee decided to concentrate more on the quantitative questions in the month of June. All needed data should be collected and finalized by this month. It should be kept ready as per the templates provided in SSR portal.

Agenda 2 : Meeting of the Department Co-ordinators to be scheduled.

The Committee decided to convene a meeting of the IQAC Department Co-ordinators on 13/6/23. The main agenda of the meeting will be the evaluation of the attendance registers and other documents of value added courses conducted by the Department. Every Department Co-ordinators will be given instruction to submit the attendance details of the students together with the circulars/brochure and the certificates of completion of value added courses to IQAC.

Agenda 3 : Updating the progression details of UG and PG streams.

The IQAC Committee has taken a decision to complete the collection of progression of UG and PG students with a view to update the already existing data. The IQAC insisted the need of undertaking a final sound tracking with respect to progression. Criterion V co-ordinator Dr. Asha Mathew was asked to do the needful to secure the highest progression percentage and she was instructed to reach every student who had not yet responded in this regard and to collect the documents supporting their claims.

Agenda 4 : Action plan preparation and the evaluation of the previous year's last quarter plan of action.

The IQAC Committee discussed in detail the plan of action of the last quarter of the academic year 2022-2023. The areas to be improved were specifically marked and forwarded to the

concerned sections. Areas such as infrastructural development etc are forwarded to the College Administrator. Also the Committee decided to frame an action plan for the coming three months and the duty of preparing the first quarter of the action plan for this academic year is entrusted to Dr. Jomon Mathew, the IQAC Core member and the faculty of Dept. of Chemistry. The Committee discussed in detail the shortcomings mentioned in the outcome listed with regard to the last quarter of plan of action.

Agenda 5: General Discussions and Miscellaneous Details

The meeting started at 3 pm. The IQAC Core Committee member Dr. Asha Mathew welcomed the gathering. The Principal of the College Dr. Bobby Jose chaired the meeting. The IQAC Director Fr. Anto NJ led the meeting and gave precise instructions to the Core Committee members. All the above mentioned matters were discussed in detail and needed recommendations were provided by the IQAC Director. The Committee decided to convene the next meeting on June 13th. The meeting ended up with the vote of thanks by Dr. Jomon Mathew, the IQAC Core Member.

Closing time of the meeting: 4.45 pm



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6/6/23

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date : 13/6/2023

Time : 3:00 pm

Venue : IQAC Room

Purpose : The meeting of the IQAC Core Members and
The Department Coordinators

Chair : The Principal

St. Joseph's College (Autonomous),
Devagiri,

Dr. Bobby Jose

[Signature]

- Attendance :
- 1) Fr. Anto N.J. *[Signature]*
 - 2) Dr. Asha Mathew *[Signature]*
 - 3) Dr. Sathesh George *[Signature]*
 - 4) Jaison Joseph *[Signature]*
 - 5) Jonan Jose *[Signature]*
 - 6) Nilus Jose *[Signature]*
 - 7) Fr. Smil M Antony *[Signature]*
 - 8) Joyce Tom J *[Signature]*
 - 9) Dr. Arunaksharan N *[Signature]*
 - 10) Anjana Mathew *[Signature]*
 - 11) Swathy K.S *[Signature]*
 - 12) Sneha Lucy Joy *[Signature]*
 - 13) Sheethal S *[Signature]*
 - 14) Neethu Baby *[Signature]*
 - 15) Jonan Mathew *[Signature]*
 - 16) Dr. Shije George Mathew *[Signature]*
 - 17) Saritha K.C *[Signature]*
 - 18) Ms. Anjana Mathew *[Signature]*
 - 19) ANIMA P *[Signature]*

Agenda 1 : Discussion on the action
plan for the departments to be implemented in the
coming months

The IQAC Committee discussed in detail the matters that has to be completed by the Depts in the coming month. A list is being prepared for the Department Co-ordinators. The foremost thing is to complete / update the UG and PG progression. Directions are also given to prepare the teaching plan for the coming months.

With regard to value added course, the Department co-ordinators were asked to submit the list of courses that they have planned to conduct this year. If any Department has planned to start a new course, syllabus has to be prepared and should get the approval of a competent authority. They should also submit a copy of the same to IQAC.

Agenda 2 : Guidelines for value added courses

For analysing the average percentage of students enrolled in the value added courses for imparting transferable and life skills offered during last five years, the committee has framed guidelines such as:

- 30 hours course required (as done earlier)
- Certificate to be issued by CoE (as done earlier)
- Syllabus to be prepared for new courses
- Examinations to be conducted (as done earlier) but the marksheet to be kept by the teachers concerned
- Attendance register to be maintained with the signature of the students on a daily basis (as done earlier)
- Every year the student has to do a course (UG and PG of all batches). It was emphasized that those who join other value added programmes offered centrally or by

other departments need not join that offered by the Department

- Online mode can also be implemented
- A small fund may be granted to the Departments
- Those courses which are already in operation and passed by the statutory bodies may be continued.
- Proposals of new programmes if any, should be kept in the statutory body meetings for the approval.
- There shall be a co-ordinator for organizing the entire courses.

Agenda 3 : General Discussions and Miscellaneous Details

The meeting started at 3.00 pm. The Director of IQAC Fr. Anto NJ welcomed the gathering. The Principal of the College Dr. Bobby Jose chaired the meeting. The above mentioned matters were discussed in detail and necessary instructions were given by the IQAC Director. The IQAC Core Committee members and the Department Co-ordinators attended the meeting. The meeting got concluded with the vote of thanks by Dr. Asha Mathew, IQAC Core Committee member.

Closing time of the meeting : 4.00 pm



[Handwritten Signature]
13/6/23

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date : 3/7/23

Time : 3.30 pm

Venue : IQAC Room

Purpose : The IQAC Core Committee Meeting

Chair : The Director of IQAC

St. Joseph's College (Autonomous), Devagiri
Fr. Anto N.J

(Signature)

Attendance : 1) Dr. Asha Mathew

(Signature)

2) Dr. Nithin Jose

(Signature)

3) Mr. Jaison Joseph

(Signature)

4) Mr. Joice Tom J

(Signature)

5) Dr. Balheesh George

(Signature)

6) Dr. Jomon Mathew

(Signature)

7) Dr. Arunaksharan N

(Signature)

8) Ms. Anima P

(Signature)

9) Fr. Sunil M. Antony

(Signature)

10) Mr. Jomon Jose

(Signature)

11) Fr. Dr. Sunil Jose

(Online)

12) Dr. M.C. Joby

(Online)

13) Ms. Meghaswara S

(Signature)

14) Dr. Joselet Mathew

(Online)

15) Mr. Jobin Jose

(Online)

16) Adv. Shaju George

(Online)

17) Dr. Bobby Jose

(Signature)

18) Mr. Shaji A.C

(Online)

Agenda 1 : Evaluation of the progress of activities conducted by the departments in the month of June

The IQAC Committee had instructed the Department Co-ordinators to submit the documents to IQAC, so that those files can be verified and if any improvement needed, it can be done. The Departments submitted

documents related to programmes conducted on academics, commemoration, social extension, values and social responsibility and sports and cultural activities. Teaching plan and academic calendar for the year was also submitted by the Departments. Each department was asked to submit the scanned copies of the field projects/internships undertaken by the students of the last academic year. The IQAC Committee put a deadline of one week to verify the entire documents submitted by the Departments.

Agenda 2 : MoU with Archiving and Research Organization

The Dept. of Malayalam of St. Joseph's College (Autonomous), Devagiri and the Archiving and Research Organization (ARPO) entered into an MoU with an aim of imparting knowledge on traditional folk songs. The IQAC gave full support in promoting this aspect as it's an emerging field in the Malayalam Language and Literature. Many of the traditional knowledge is losing its importance and the new generation are not aware of these aspects. To recreate it, it is decided to collect all the information and to digitalize it so that the language and literature students will benefit out of it.

Agenda 3 : UG Induction Programme

The Committee decided to organize UG induction programme for the new comers - the first year Degree students. The Committee entrusted this duty to the Staff Secretary of the College Ms. Shiny . K. Mathew. The programme schedule will be prepared by the IQAC and the Committee decided to schedule a two day orientation programme.

Agenda 4: Induction programmes by each Departments

The IQAC also decided to instruct the IQAC Department Co-ordinators to organize induction programme for their 1st year UG students so as to make them gel with the new atmosphere.

Agenda 5: Inauguration of the Student Utility Centre, an IQAC initiative

The College, in accordance to the recommendations given by the IQAC Committee decided to build a Student Utility Centre and as such the construction was over by this time. It was funded by RUSA and the IQAC Committee entrusted a programme committee under the supervision of the Administrator Fr. Bony to make arrangements for the inaugural function.

Agenda 6: PG Induction Programme

The IQAC took initiative to organize PG induction programme for the first year PG new comers. The main aim of organizing such a programme is to make the students well aware of the system of the College, the code of conduct and other rules and regulations that has to be followed while studying in this College.

Agenda 7: MoU with Techbyheart Software Services, Kochi

The IQAC in association with the Dept. of Computer Science of the College has planned to come into contract with the reputed organization in Kochi - Techbyheart Software Services. They are planning to

sign MOU for technology partnership

Agenda 8: New Library Block

Yet another initiative of IQAC, is the plan for constructing a new library block. As the number of programmes and research departments are increasing, the need for a hi-tech library was analyzed and IQAC gave recommendations for the same to the apex authorities. Finally the decision is given approval and the new library block foundation stone laying ceremony will be held on 18th of July 2023.

Agenda 9: General Discussions and Miscellaneous Details

The meeting started at 3.30 pm. The Director of IQAC, Fr. Anto N.J chaired the meeting. Dr. Asha Mathew, the IQAC Core Committee member welcomed the gathering. All the above mentioned matters were discussed in detail and recommendations and suggestions for the smooth functioning were given by the Director of IQAC. A list is being prepared for entrusting those duties to the IQAC Department Coordinators. As the SSR has to be submitted this year more emphasis should be made to collect the informations needed for the finalization of SSR. Reminders are given in this matter to the Department Coordinators.

In this meeting, there were certain special invitees - Dr. Josket Mathew, Alumni representative and Dr. M.C. Joby, Nominee from the Employers. Both of them attended the meeting in online mode. In the discussion with these personalities, they promised to provide hundred percent support in uplifting the academic and career areas.

The IQAC Committee members also shared their happiness in this situation as the College won 59th rank in NIRF. Also, the College secured Green Campus Award by Lions International. The students of the College had proved their potential in extra-curricular activities by winning the zenith position in B-zone and inter-zone youth festivals. The IQAC members congratulated all the teachers and the students for bringing the College to a glorious path. The meeting got ended up by the vote of thanks delivered by the IQAC Core Member Mr. Jaison Joseph.

Closing time of the meeting : 4.40 pm



[Handwritten signature]
3/7/23

PRINCIPAL

St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date: 26/7/23

Time: 3:15 pm

Venue: IQAC Room

Purpose: IQAC Core Committee Meeting

Chair: The Principal

St. Joseph's College (Autonomous), Devagiri
Dr. Bobby Jose

Attendance :

- 1) Fr. Anto N J
- 2) Dr. Arunaksharan N
- 3) Dr. Tomon Mathew
- 4) Dr. Nithin Jose
- 5) Ms. Anima P
- 6) Mr. Jason Joseph
- 7) Dr. Balheesh George
- 8) Dr. Asha Mathew

(Handwritten signatures corresponding to the attendance list)

Agenda 1 : Life Skill Training

The IQAC Committee decided to organize a life skill training for the students of post graduation. The main aim of conducting this programme is to develop personality, enhance employability skills. A two day training session is planned and the entire responsibility of organizing the programme is given to the PG Department of Commerce.

Agenda 2 : Programmes for Advanced Learners :

To increase the knowledge and to give more exposure and indepth idea on a particular area, the advanced learners are provided an option to attend programme which will help them to expand their horizon of wisdom. As the IQAC has taken initiative to start lecture series on certain subjects in collaboration with the Department

of Mathematics. It is decided to organize lecture series in Abstract Algebra and Real Analysis. Also this programme is a contribution by the Alumni of Department of Mathematics.

Agenda 3: Programmes in collaboration with Career Guidance and Placement Cell.

The IQAC Committee of the College in collaboration with the Career Guidance and Placement Cell has planned to organize an orientation session on global horizons: Unlocking the world of scholarships abroad. This programme is for the final years of both UG and PG.

Agenda 4: Antinarcotic Campaign

The IQAC of St. Joseph's College (Autonomous) Devagiri in association with the Antinarcotic Cell of the College together with the Kerala Police has planned to conduct an antinarcotic Campaign as part of awareness programme. The programme is convened on August 16th 2023 and the entire duty is entrusted on the Antinarcotic Cell of the College.

Agenda 5: Residential Camp for Soft Skill Development

The IQAC Committee recommended to organize a residential camp for soft skill development. For organizing this residential camp, the College has decided to come in tie with the Talent US Institute for Transformation. The programme will be for the first year B.Com Honours students. Department of Commerce and Management will be given the charge to conduct this residential camp.

Agenda 6 : Induction of New YCC Office Bearers

The IQAC of St. Joseph's College (Autonomous) Devagiri and Public Relations Council of India jointly has planned to organize an induction training for the new young communicators club office bearers. This initiative promoted by IQAC of the College helps in building young leaders for tomorrow. These types of programmes helps in enhancing soft skills among the students.

Agenda 7 : Progress of Q&R Preparation

The IQAC Director Fr. Anto NJ insisted all the criterion co-ordinators to make presentation on their criteria just to evaluate the progress of the work. Also, he asked all the co-ordinators to prepare a list of documents to be collected from the Departments as a final sound data gathering.

Agenda 8 : Teacher Induction Programme

The IQAC of the College has decided to organize a teacher induction programme on Classroom Teaching Style : A Comparison Between India and USA.

The Committee has recommended to invite Dr. Shrinavaprakash A. Ramaswamy, Virginia Commonwealth University - India Co-ordinator as the resource person.

After discussion, the IQAC decided to organize a two day induction and this will be given for the self financing stream teachers. Fr. Sunil M. Antony is selected as the co-ordinator for this induction programme.

The main aim of organizing these types of programmes is to make the faculty members aware of the teaching styles so that they can adopt new styles in accordance

to the need.

Agenda 9 : General Discussions and Miscellaneous Details

The meeting of IQAC Core Members started at 3.15 pm. The IQAC Director Fr. Anto N.J led the meeting. The Principal of the College Dr. Bobby Jose chaired the meeting. All the above said matters were discussed in detail and the necessary suggestions and recommendations were given by the IQAC Director Fr. Anto N.J. The meeting got concluded by the vote of thanks given by Mr. Dawson Joseph, the Core Committee Member and the faculty of Dept. of Mathematics.

Closing time of the meeting : 5.00 pm



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26/7/23

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date : 18/8/23

Time : 3:30 pm

Venue : IQAC Room

Purpose : Meeting of the IQAC Core Committee

Chair : The Director of IQAC

St. Joseph's College (Autonomous), Devagiri

Fr. Anto W.J.

Attendance : 1) Mr. Nithin Jose

2) Mr. Jason Joseph

3) Dr. Satheesh George

4) Dr. Asha Mathew

5) Dr. Jomon Mathew

6) Mr. Jomon Jose

7) Ms. Anima. P

8) Fr. Sunil M. Antony

9) Mr. Jobin Jose (Industrialist) - Online Mode

(Signatures of attendees)

Agenda 1 : Monthly training on different softskills

The IQAC in collaboration with "Team Interval" agency has decided to conduct monthly training on different softskills. The IQAC Committee decided to organize a session on transition of role from tutor to mentor, in the coming week. This training will be given to the teachers. As the College is having a mentor-mentee system and tutor system, it is important to organize sessions on such areas so as to make the teachers aware of the recent trends in this field that can be applied in the educational system.

Agenda 2 : Certificate Course in Yoga :

The IQAC has given approval for the conduct of Certificate Course in Yoga for this academic year.

The course will be conducted by the Department of Physical Education. The IQAC Committee after discussion has decided to start the registration and it's open to everyone in the College who ever wishes to study. The Committee insisted to have 30 hours of in-depth instruction and it should be a comprehensive blend of theory and practical sessions. The Certificates will be issued upon the completion. The IQAC gave sanction to begin the registration next week itself.

Agenda 3: Three day residential camp on student upskilling

As part of providing training for the first year UG students, the IQAC Committee in association with the Department of Business Management has decided to organize a three day residential camp. The Head of the Department of Business Management Mr. Manu Antony is selected as the co-ordinator of this residential camp. The tentative dates in consideration are 11th, 12th and 13th August.

Agenda 4: Hosting of Khelo India Asmita Women's League Basketball Tournament

The IQAC of St. Joseph's College (Autonomous) Devagiri in association with the Department of Physical Education has planned to host the Khelo India Asmita Women's League Basketball Tournament in the College Indoor Stadium. The Head of Physical Education Department Fr. Bony Augustine and Ms. Reekha Jose, Assistant Professor, Dept. of Physical Education will be in charge of the entire programme.

Agenda 5: Alumni Sponsored Seminar:

The College is having a committed alumni who is always ready to contribute to the upliftment of the College. As such the IQAC in association with the PG and Research Department of Zoology has decided to organize a seminar on the real aim of education and the resource person will be Dr. Joselet Mathew, the Alumni Representative in IQAC cell. The tentative date for the seminar is 26th September 2023 and the Head of the Department of Zoology Dr. Vineesh P.J is entrusted with the duty of organizing this seminar.

Agenda 6 : Evaluation of the SSR works

As per the decision taken earlier in the IQAC meeting, the criterion co-ordinators were asked to present the progress of the work. As such in today's meeting the presentation was made by Criterion-1 co-ordinator. He presented the progress of the work and the Director of IQAC, Fr. Anto N.J pointed out the corrections to be made and he gave certain suggestions for improving the quality of the work. All the missing to be filled in with reference to Criterion-1 is listed and Fr. Anto N.J opined to have more attention on the listed aspects and requested to complete it at the earliest.

Agenda 7 : Preparation of College Handbook

The IQAC took initiative to prepare the College Handbook for this academic year. The contents to be included were discussed in detail. The duty of coordinating this work is given to the IQAC Core Member Dr. Asha Mathew

Agenda 8: General Discussion and Miscellaneous Details

The meeting started at 3.30 pm. The IQAC Core Member Mr. Jason Joseph welcomed the gathering. The Director of IQAC Fr. Anto N.J chaired the meeting. In the meeting, all the above mentioned matters are discussed in detail and the IQAC Director gave necessary suggestions and recommendations for improving the quality and for increasing the pace of work. The meeting ended up at 5.15 pm and Mrs. Nithin Jose, the IQAC Core Member delivered the vote of thanks.

Closing time of the meeting: 5.15 pm



Principal

St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date: 05/09/23

Time: 3.15 pm

Venue: IQAC Room

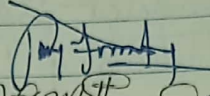
Purpose: The meeting of IQAC Core Committee and the IQAC Department Co-ordinators

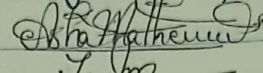
Chair: The Principal

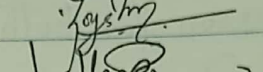
St. Joseph's College (Autonomous), Devagiri

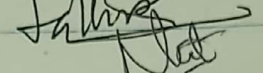
Dr. Bobby Jose

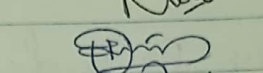
- Attendance:
- 1) Fr. Anto N.J
 - 2) Dr. Asha Mathew
 - 3) Mr. Joice Tom J
 - 4) Dr. Satheesh George
 - 5) Dr. Nithin Jose
 - 6) Mr. Jaison Joseph
 - 7) Dr. Jomon Mathew
 - 8) Dr. Arunaksharan. N
 - 9) Ms. Anima. P
 - 10) Mr. Jomon Jose
 - 11) Fr. Sunil. M. Antony
 - 12) Ms. Neethu Baby
 - 13) Ms. Shobha C.V
 - 14) Ms. Aparna Aravindakshan
 - 15) Dr. Ranimol Stephen
 - 16) Dr. Dekse. P. Sebastian
 - 17) Ms. Deepa Mary Thomas
 - 18) Dr. Rekha Jose
 - 19) Ms. Saritha. K.C
 - 20) Ms. Sneha Lucy Joy
 - 21) Ms. Anjana Mathew
 - 22) Ms. Swathy. K.S
 - 23) Ms. Anu Gigi
 - 24) Dr. Shija Gangadhasan
 - 25) Mr. Kanuprasad. M.K

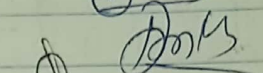


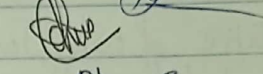


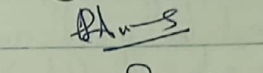


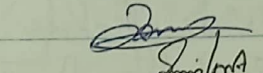


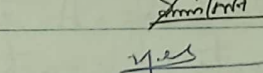


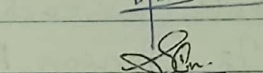


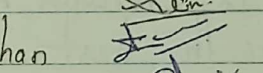


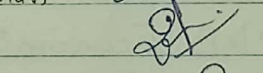


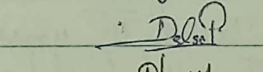


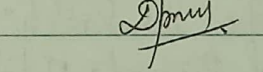


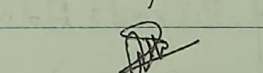


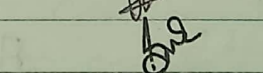


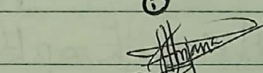




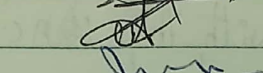


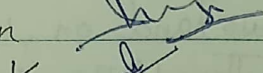


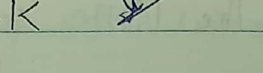






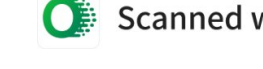












26) Dr. Prince Alex

Print

Agenda 1 : Alumni sponsored seminar
Department of Physics in association with IQAC is planning to organize a seminar on Perspectives in Physics Research for the PG students of the Department. Also they are having a decision to conduct Career Orientation talk for the final year UG students of Physics Department. Alumni Dr. Sona V.S, Researcher, Circenergigune, Spain will be the resource person for both the programmes.

Agenda 2 : Scholarship for the achievers by Bank of Baroda.

The Bank of Baroda in association with the IQAC of St. Joseph's College (Autonomous), Devagiri has decided to give award to the excellent performers in different fields such as sports, academics and best all-rounder. As such the IQAC of the College selected students for each category by fixing several criteria. Mr. Jenson Rony of II year BA Economics is selected as the best sports person, Ms. Meghaswana.S, II year M.A Economics for academics and Ms. Henna Nabrin C.K of III year B.Sc Mathematics as the Best All Rounder. The scholarship awards are fully sponsored by the Bank of Baroda Administrative Wing, Kozhikode Zone.

Agenda 3 : Workshop on Experiments Using ExpEyes

The Department of Physics in collaboration with the IQAC of the College has decided to organize a ~~two~~ hands on workshop on experiments using ExpEyes. The IQAC so as to ensure quality in academics has

insisted all the Departments to conduct seminars and workshops on recent trends in their subjects. The Department of Physics is having a golden opportunity to conduct this workshop with their own alumni as the resource person - Dr. B. P. Ajith Kumar, Scientist-H, IQAC, New Delhi. The IQAC Director Ex. Anto N.J. extended whole hearted support in organizing this programme and encouraged all the other IQAC Dept Co-ordinators to take up initiative to organize these types of programmes which will benefit the students a lot.

Agenda 4 : Two day seminar on Mental Health

The Department of Psychology is organizing a two day seminar on "Mental Health is a Universal Human Right" and they are expecting to invite Ms. Ananya P, Clinical Psychologist, CBC - Kozhikode as the resource person. She is the alumni of the College. IQAC approved the proposal submitted by the Co-ordinator of the seminar and the tentative date scheduled is 9th and 10th of October, 2023.

Agenda 5 : Submission of 11QA

The IQAC Director Ex. Anto N.J. mentioned about the date of submitting 11QA and the things that has to be done so as to submit 11QA. He reminded all the IQAC Core members and the Department Co-ordinators to complete all the pending works at the earliest as the SSR has to be submitted within few days after 11QA submission.

Agenda 6 : Progress of SSR work :

The IQAC Director Fr. Anto N.J. enquired about the last moment preparation of the SSR work. He asked the progress of the work to each criterion co-ordinators. All of the seven criterion co-ordinators gave a glimpse of their final work.

Agenda 7: General Discussions and Miscellaneous Details

The meeting started at 3.15 pm. The IQAC Core Member Dr. Asha Mathew welcomed the gathering. The Director of IQAC, Fr. Anto N.J. led the meeting and the Principal of the College Dr. Bobby Jose presided over the meeting. All the above mentioned matters are discussed in detail and the IQAC Director gave necessary suggestions and recommendations for improving the work nature and to complete the pending works. The meeting got concluded with the delivering of vote of thanks by the IQAC Core Member Dr. Tomon Mathew.

Closing time of the meeting: 4.35 pm



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5/9/23

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date : 21/7/23

Time : 3.30 pm

Venue : IQAC Room

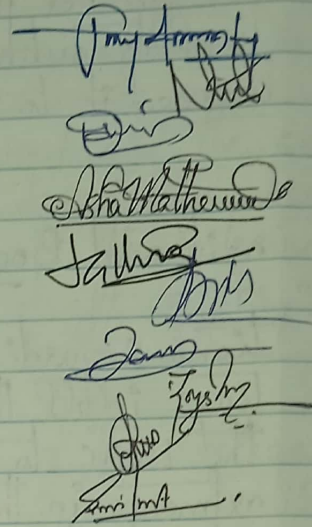
Purpose : The meeting of IQAC Core Committee

Chair : The Principal

St. Joseph's College (Autonomous), Devagiri
Dr. Bobby Jose

Attendance :

- 1) Fr. Anto N.J
- 2) Dr. Nithin Jose
- 3) Mr. Taison Joseph
- 4) Dr. Asha Mathew
- 5) Dr. Balheesh George
- 6) Dr. Jomon Mathew
- 7) Mr. Jomon Jose
- 8) Mr. Joice Tom J
- 9) Dr. Azunaksharan.N
- 10) Fr. Sunil M. Antony



Agenda 1 : MoU with BMG Animation

The Department of Media Studies in association with the IQAC of St. Joseph's College (Autonomous) Devagiri has decided to sign an MoU with the most reputed company in the field of animation - BMG Animations, Kozhikode. The main aim in signing the MoU is to provide training classes and workshops for the students who are doing their degree in animation and graphic designing. Also it orients on providing internships to the students.

Agenda 2 : Verification of PBAS for faculty promotion

The IQAC team of St. Joseph's College (Autonomous), Devagiri has made it mandatory to

conduct the verification of PBAS for faculty promotion. For faculty promotion the teachers are asked to submit the performance based appraisal and all those documents should be verified in detail by the IQAC. Only after getting the approval from IQAC these documents could be send to the University for further processing. The IQAC verified all the documents submitted by the faculty members and forwarded it to the University for further processing.

Agenda 3 : Conduct of Academic Council and Board of Studies Meeting

The IQAC Committee has given suggestions regarding the conduct of Board of Studies meetings in all the disciplines. It is being instructed by the IQAC to organize BOS meetings by all the Departments in the month of September and October and to submit the report to IQAC. The external members should be informed about the BOS meeting and invitations has to be send to them via email. It is decided to complete the BOS meetings by the mid of October and it is advised to conduct Academic Council meetings in the month of November. The duty of organizing the BOS meetings of all the Departments are entrusted to the Heads of the Departments. They will be assisted by the Academic Co-ordinators Dr. Joy Joseph and Dr. Sanathanan Velluva. Also two technical staffs will also be given the duty to assist the academic co-ordinators.

Agenda 4 : Preparation of the tutorial records

The IQAC Director Fr. Anto NJ insisted to

prepare the tutorial records and to distribute it to the first year class tutors. The responsibility of preparing the tutorial record is given to the PTA secretary Dr. Anesh P, Assistant Professor, Department of Chemistry.

Agenda 5 : Evaluation of the SSR work
On September 16th, the IQAC is already submitted and so the Director of IQAC insisted every criterion co-ordinators to speed up all the final SSR works as it is high time to submit the SSR. He asked all the criterion co-ordinators to give a brief description about the progress of their work. He asked all the criterion co-ordinators to submit the final draft of the qualitative questions by next week itself without fail.

Agenda 6 : Governance of the College
As part of governance of the college, the IQAC team decided to conduct periodical departmental visits by the Manager of the College and to submit a self appraisal to the Manager. The IQAC found that this will foster the participation and consensus and also the Principal will ensure accountability and transparency.

Agenda 7 : Discussion on giving free-ships to the students engaged in sports activities.

The IQAC Committee has decided to give free-ships to the students engaged in sports activities. They are given financial assistance both by the management and by the PTA. The IQAC instructed the Physical Education Department to prepare the list for the same and to submit it to IQAC at the earliest.

Agenda 8 : General Discussions and Miscellaneous Details

The meeting started at 3.30 pm. The IQAC Director Fr. Anto NJ welcomed the gathering. The Principal of the College Dr. Bobby Jose chaired the meeting. The IQAC Committee honoured Dr. Arunaksharan. N who won the young scientist award. Also the IQAC honoured the NSS Co-ordinators for their effort taken as the College secured an award for the best green initiative. The IQAC Committee discussed in detail all the above mentioned matters and the IQAC Director gave necessary suggestions and recommendations for improving the work nature and to increase the speed of work in lieu to SSR submission. The meeting got concluded with the delivering of vote of thanks by the IQAC Core Member Dr. Asha Mathew.

Closing time of the meeting : 4.25 pm



Principal
21/9/23

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date : 10/10/23

Time : 3.15 pm

Venue : IQAC Room

Purpose : The meeting of IQAC Core Committee

Chair : The Director of IQAC

St. Joseph's College (Autonomous), Devagiri
Fr. Anto N J

Attendance : 1) Dr. Asha Mathew

2) Mr. Jaison Joseph

3) Dr. Baltheesh George

4) Dr. Nithin Jose

5) Dr. Jomon Mathew

6) Mr. Joice Tom J

7) Mr. Jomon Jose

8) Ms. Anima P

9) Dr. Arunaksharan. N

10) Fr. Sunil. M. Antony

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Agenda 1 : Tribal Development Project
Tribal Arts and Cultural Centre and New
Stitching Unit at Thazhikapu Colony in association
with STARS-NGO is the next initiative of St. Joseph's
College (Autonomous), Devagiri. The main aim of the
scheme is creation of big opportunity for 30 tribal
women and children by launching of a tribal arts
and cultural centre and a new stitching unit at
Thazhikapu tribal settlement. These centres will be
handed over to the tribal community for recreation
purpose and equip the tribal women with stitching
skills and fostering economic independence. The
expected date of handing over this centre is Novem
ber 5th, 2023.

Agenda 2 : Signing of MOU with NAM College, Kallikkandy

The IQAC has decided to sign an MOU with NAM College, Kallikkandy. The MOU will be signed by the Department of English of St. Joseph's College (Autonomous), Devagiri and Department of English, NAM College, Kallikkandy.

Agenda 3 : Workshop on Research Methodology

The IQAC has given approval for conducting a workshop on Research Methodology. The duty of organizing the workshop is assigned to the Department of Commerce and Management. Dr. Jubair T, Assistant Professor, Department of Commerce, Kunnammangalam Government Arts and Science College is invited as the resource person and the expected date is 23rd November, 2023.

Agenda 4 : Setting up the list of faculty members who are eligible for seed money

The IQAC has already invited applications from faculty members who are willing to initiate project works and publications. These faculty members are in need of financial assistance. So the IQAC will be preparing a list of the teachers after verifying their applications and will be publishing it in the beginning of next month. Fr. Anto NJ, the IQAC Director and Fr. Bony Augustine, the Administrator are in charge of seed money.

Agenda 5 : Presentation of SSR Criterion

The IQAC Core members who are in charge of SSR criterion were asked to make presentation

on the criterion given to them. As such the co-ordinators gave a detailed description about their criterion. The IQAC Director Fr. Anto N.J. after evaluation gave suggestions for improvement and also instructed to furnish all the qualitative questions together with their supporting documents by the end of this month.

Agenda 6 : Evaluation of programme Outcome, Programme specific Outcome and Course Outcome by IQAC.

The objectives and aims of teaching each course is already indicated in the Curriculum and it is the responsibility of all course teachers to check whether the outcome mentioned in the syllabus is achieved or not. The IQAC had already instructed the HoDs of every Department to submit an evaluation report on how far the outcomes has been achieved through the Curriculum. As the odd semesters are completed the IQAC requested the HoDs to submit the report of the outcomes to IQAC.

Agenda 7 : Evaluation of The SSR work
The IQAC Director Fr. Anto N.J. enquired about the status of IQAC work. It is found that the Departments should concentrate more on research activities and should try to make more publications in reputed Journals indexed by Scopus, Pub-Med, H-index or UGC Care listed journals. Also the College should frame a policy to increase the number of social extension which comes under the third criterion. Each Department should take initiative to involve all the students to participate in social extension.

Agenda 8 : General Discussions and Miscellaneous Details

The meeting started at 3.15 pm. The IQAC Core Member Dr. Asha Mathew welcomed the gathering. The IQAC Director Fr. Anto NJ chaired the meeting. The IQAC Committee discussed in detail all the above mentioned matters and Fr. Anto NJ, the Director gave necessary suggestions and recommendations for improving the pace of the work and to complete it at the earliest. The meeting got concluded with the delivery of the vote of thanks by the IQAC Core member Mr. Jaison Joseph.

Closing time of the meeting : 4.35 pm



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10/10/23

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date : 26/10/23

Time : 3.30 pm

Venue : IQAC Room

Purpose : The meeting of IQAC Core Members

Chair : The Principal

St. Joseph's College (Autonomous), Devagiri
Dr. Bobby Jose

Attendance : 1) Fr. Anto N.J.

2) Dr. Jomon Mathew

3) Dr. Arunaksharan N

4) Ms. Joice Tom J

5) Dr. Nithin Jose

6) Mr. Jason Joseph

7) Ms. Anima P

8) Mr. Jomon Jose

9) Dr. Asha Mathew

Agenda 1 : Signing of MOU with Softronics, Calicut

The IQAC in association with the Department of Mathematical Sciences has decided to come into an MOU with Softronics Calicut. The main aim of signing the document is to impart knowledge and training for the students in recent trends such as AI software etc. Also it aims at providing internships to the students who are interested in these fields.

Agenda 2 : Seminar on "What Ails The Indian Economy"?

The IQAC in association with the Department of Business Management has decided to organize a seminar on "What Ails the Indian Economy"?

The IQAC and the Department of Business Management is planning to arrange Dr. Parakala Prabhakar, Managing Director, Right Folio, Formerly Communication Advisor Government of Andhrapradesh as the resource person. This seminar will definitely pour knowledge about the present status of our economy and the students may benefit as they may become aware of the current trends of their own economy.

Agenda 3 : UGC NET Coaching

The IQAC of St. Joseph's College (Autonomous), Devagiri in association with Directorate of Minority Welfare, Govt of Kerala is planning to organize UGC - NET Coaching for Arts/Humanities/Commerce students for General Paper. The criteria set included no-cost tutoring and students who are pursuing second year PG and those who completed PG can apply. Even the registration can be opened to students of other colleges also. The Committee appointed Ms. Anu Sigi, Asst Professor, Dept. of Social Work and Dr. Asha Mathew, Asst. Professor, Dept. of Economics as the Co-ordinators of UGC - NET Coaching programme. The expected date of starting the coaching is December 10th, 2023.

Agenda 4 : A way to digi Kerala

The IQAC of St. Joseph's College (Autonomous) Devagiri and NSS of the College in association with the District Administrative Service, Kozhikode District is planning to conduct a volunteer registration campaign so as to achieve hundred percent digital literacy in Kerala. A successful initiative taken by the NSS of the College and IQAC as its a social extension which benefits thousands of public.

Agenda 5 : Pre-Placement Workshop

The IQAC and the Career Guidance and Placement Cell of the College is organizing a pre-placement workshop in collaboration with IQAC. The main aim of organizing this programme is to provide an awareness on resume writing, personal interview and group discussion. The Committee decided to organize this programme for 100 students who first register. And the tentative schedule is the month of mid December.

Agenda 6 : Capacity Development Programmes

The IQAC in association with Departments has planned to conduct capacity Development Programmes for the current academic year. The IQAC Director Fr. Anto NJ gave instructions to deal with this matter and decided to give it in writing to the Departments. All the instructions with respect to the implementation of Capacity Development Programmes will be provided by IQAC.

Agenda 7 : Evaluation of SSR work

The IQAC Director Fr. Anto NJ verified the progress of SSR work. The Committee discussed about the mandatory matters to be published in College website and also about the updations that has to be done before the submission of SSR. The IQAC Director entrusted Dr. Asha Mathew to prepare a list of things to be done in this respect by consulting it with the criterion co-ordinators. This list will be forwarded to the technical team so as to implement it as soon as possible.

Agenda 8 : Discussion on giving financial assistance for the Departments to conduct seminar/workshops on IPR and Research Methodology

The Director of IQAC Fr. Anto NJ exp. lained about the importance and need of organizing seminars/workshops on IPR and Research Methodology. It was decided to submit an application to IQAC by the departments stating the requirements for organizing the programmes. After thorough screening and verification by the Committee the amount will be given to the co-ordinator of that event. Also the co-ordinators should submit the reports, photographs, brochure, attendance and vouchers to IQAC after the completion of the programmes.

Agenda 9 : Distribution of tutorial records to the Departments

The duty of managing the process of Tutorial Records was entrusted on the PTA Secretary of St. Joseph's College (Autonomous), Devagiri, Dr. Aneesh. P (Assistant Professor, Department of Chemistry). The tutorial records were printed in the usual prescribed format. The IQAC Director instructed the technical staff Mr. Vijay EM and Mr. Anoop Gigi to distribute the records to the Department tutors.

Agenda 10 : General Discussions and Miscellaneous Details

The meeting started at 3.30 pm. The IQAC Director Fr. Anto NJ welcomed the gathering. The Principal of the College Dr. Bobby Jose chaired the meeting. The IQAC Director appreciated all the core members for their effort and

whole hearted support to IQAC in submitting the SSR. He also requested everyone to continue their co-operation in this respect. The IQAC Committee discussed in detail all the above said matters. The Director of IQAC, Fr. Anto NJ, gave necessary suggestions and recommendations for finishing the tasks related to SSR. He also pointed out the grey areas where more emphasize has to be given in the coming future days. The meeting ended up with the vote of thanks delivered by the IQAC Core Member Dr. Asha Mathew, Assistant Professor Department of Economics.

closing time of The meeting : 5.00 pm



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26/10/23

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Time : 3-30 pm

Date : 13/11/23

Venue : IQAC Room

Purpose : The meeting of IQAC Core Members

Chair : The Principal

St. Joseph's College (Autonomous), Devagiri
Dr. Bobby Jose

- Attendance :
- 1) Fr. Anto N J
 - 2) Dr. Asha Mathew
 - 3) Mr. Jaison Joseph
 - 4) Ms. Anima P
 - 5) Mr. Jomon Jose
 - 6) Dr. Satheesh George
 - 7) Mr. Jomon Mathew
 - 8) Fr. Sunil M. Antony

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Agenda 1 : Workshop on Wolfram Cloud - an initiative to improve academic quality. The IQAC of St. Joseph's College (Autonomous) Devagiri in association with Department of Mathematics is deciding to organize a workshop on Wolfram Cloud for the PG and Research scholars of Department of Mathematics. It will be organized under the sponsorship of RUSA phase II. The Co-ordinator of the workshop will be Dr. Anjaly Jose, Dr. T M Jacob, Associate Professor, Department of Statistics Nirmala College, Muvattupuzha will be leading the sessions. This workshop will be conducted as a series so that it will be beneficial for the students to do their projects and research.

with Alumni Agenda 2 : Seminar in association

The Department of Media Studies and IBAC organized a seminar on 'The World of Radio and the Power of Passion' in association with the Alumni. The College possess a vibrant alumni who is always ready to contribute for the upliftment of the College. Other than the financial assistance, non-financial assistance such as contribution in the form of material things, as resource persons etc are quite common. The Co-ordinator of this seminar is planning to invite R.J Deepak, Alumni, Department of Media Study, at presently employed as Radio Jockey at Radio Mango 91.9, Kozhikode as the resource person. The programme is scheduled to be operated on 10th December, 2023.

Agenda 3 : Collabre - National Conference

The IBAC has given approval to organize Collabre - a national conference under the guidance of Department of Social Work. As an academic quality initiative, the conference helps to impart additional knowledge among the students and also builds up organizing skill and leadership quality. Ms. Anu Gigi and Dr. Fr. Binoy Paul is given the charge of organising this national conference.

Agenda 4 : Promotion of Capacity Development in the field of Language and Communication

The IBAC in association with the Department of Language and Literature is planning to start a Capacity Development Programme in the field of Language and Communication for the UG students in this

academic year. The Department decided to conduct this programme as part of their alumni contribution. The resource person assigned with this task is the alumni of this College.

Agenda 5 : Evaluation of the UG and PG results published.

The IQAC Core Committee made an evaluation of the results published by CoE with reference to both UG and PG semesters. The Committee found that the pass percentage of certain Departments has to be improved and these students should be asked to write the supplementary exams in the next future date so that they won't lose their year. The Committee also decided to give instructions to the tutors of these semesters to arrange remedial classes for these weak students and to make them equipped so as to appear for the exams.

Agenda 6 : Giving informations regarding the registration for government scholarships.

The IQAC has decided to forward a notice to all the tutors regarding the directions to be given to the students for applying for scholarships under different Government schemes. The main aim is to force maximum number of students to apply for scholarships/freeships. The IQAC entrusted the nodal officer of scholarships Dr. Asha Mathew to provide all needed informations to the students including fresh registration and renewal. Also the students should be provided with informations regarding the eligibility of applying under each scheme and the procedures to be followed.

Agenda 7 : Discussion on the progress of SSR work.

The IQAC Core members discussed about the progress of SSR work and tried to identify the grey areas where more emphasize should be given in the coming days. Also the final drafts of certain criterion were submitted by the co-ordinators and the IQAC Director entrusted the duty of verifying those documents to Dr. Asha Mathew, the IQAC senior core member together with the Director Fr. Anto NJ.

Agenda 8 : General Discussions and Miscellaneous Details

The meeting started at 3.30 pm. The IQAC Director Fr. Anto NJ welcomed the gathering. The Principal of the College Dr. Bobby Jose presided over the meeting. All the above mentioned agenda were discussed in detail and valid suggestions and recommendations were provided by the IQAC Director Fr. Anto NJ. The meeting ended up with the vote of thanks by Mr. Jason Joseph, the IQAC Core Member.

Closing time of the meeting : 4.45 pm



M. Bobby Jose
13/11/23

PRINCIPAL

St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date : 29/11/23

Time : 3.15 pm

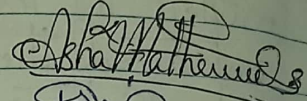
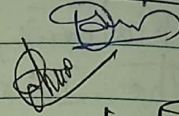
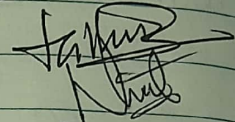
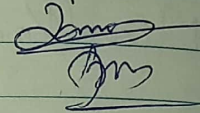
Venue : IQAC Room

Purpose : The meeting of IQAC Core Members

Chair : The Director of IQAC

St. Joseph's College (Autonomous), Devagiri
Fr. Anto N.J

- Attendance :
- 1) Dr. Asha Mathew
 - 2) Mr. Jason Joseph
 - 3) Dr. Arunaksharan N
 - 4) Dr. Satheesh George
 - 5) Dr. Nithin Jose
 - 6) Mr. Jomon Jose
 - 7) Dr. Jomon Mathew

Agenda 1 : Civil Service Coaching

The IQAC of St. Joseph's College (Autonomous), Devagiri has decided to provide Civil Service Coaching for the young blooming talents of St. Joseph's College (Autonomous), Devagiri. The College has entered into a linkage with Civil Service Institute Pala so as to give training for the civil service aspirants. The IQAC has decided to organize an inauguration of civil service classes in the month of mid December and from that day onwards series of sessions will be provided by the agency for the students. IQAC is privileged to bring Mr. K. Bethu Raman IPS, Inspector General of Police, North Zone, Kerala who is a recipient of the Kerala Sahitya Academy Award 2022 for Scientific Literature. The main aim of inviting such prominent persona is to motivate the students to come to the forefront and to compete in this field.

Agenda 2 : St. Joseph's College (Autonomous), Devagiri B.Com Honours is recognized as an ACCA Accredited Programme

The B.Com Honours programme is recognized as an ACCA Accredited Programme and its valid from 1st January 2026 to 31st December 2030. This IQAC initiative will definitely help the students to attain the ACCA degree together with their bachelors degree. The Association of Chartered Certified Accountants is the agency providing this accreditation.

Agenda 3 : Organizing of Workshop on Linear Algebra and Analysis

The IQAC in association with the Department of Mathematics has decided to organize a workshop on Linear Algebra and Analysis for the advanced learners in Post Graduate classes. The tentative date is 15th and 16th of December 2023. Mr. Jaison Joseph, Head of the Department of Mathematics is given the charge of organizing the workshop.

Agenda 4 : Hands on Training and Workshop on Advanced Techniques in Molecular Biology

The IQAC in association with the Department of Botany under the sponsorship of RUSA and Science and Engineering Research Board (SERB) (under the Scientific and Social Responsibility (SSR) scheme is planning to organize a hands on training and workshop on Advanced Techniques in Molecular Biology. This programme is organized for the advanced learners. The tentative dates are 19th and 20th December 2023. The Co-ordinator of this workshop will be Dr. Delse. P. Sebastian, Asst. Professor, Department of Botany.

Agenda 5 : Programme on Internal Migration in India : A media and research perspective

As part of promoting research the IQAC in association with the Department of Media Studies is planning to organize a one day seminar on Internal Migration in India: A media and research perspective. The tentative date is 20th December 2023.

Agenda 6 : Fr. Joseph Paikada Memorial South Indian Intercollegiate Quiz Competition

The IQAC in collaboration with Devagiri Quiz Club is planning to conduct Fr. Joseph Paikada Memorial South Indian Intercollegiate Quiz Competition. The total prize pool amount to 20K. The entire responsibility of organizing this event is entrusted on the members of Devagiri Quiz Club. The date scheduled is 5th January 2024. The Quiz Master will be Mr. Mohd M. Mahesh, National Quizzer.

Agenda 7 : Conduct of Sports and cultural Events

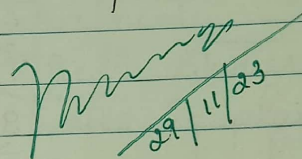
The IQAC under the guidance of the Principal of the College, Dr. Bobby Jose decided to prepare a schedule for the conduct of sports and cultural programmes. For that instructions are framed for giving the duty of organizing these programmes to the Physical Education Department and the Fine Arts Club. The IQAC Committee to ensure the quality of the functioning of the institute, equal importance is given to academic and non-academic activities. The Committee decided to give instructions to the Co-ordinators Fr. Bobby Augustine and Ms. Shiny K. Mathew to prepare a skelton framework on the events to be conducted in the College this academic year.

Agenda 8: General Discussions and Miscellaneous Details

The meeting started at 3.15 pm. The IQAC Core Member Dr. Asha Mathew welcomed the gathering. The IQAC Director Fr. Anto NJ presided over the meeting. All the above mentioned agenda were discussed in detail and the Director gave suggestions and recommendations for completing the SSR work. The meeting got ended up by the vote of thanks rendered by the IQAC Core Member Mr. Nithin Jose.

Closing time of the meeting : 4.50 pm




29/11/23
PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 068

IQAC Meeting

Date: 18/12/23

Time: 3.15 pm

Venue: IQAC Room

Purpose: The meeting of IQAC Core Members and IQAC Department Co-ordinators

Chair: The Principal

St. Joseph's College (Autonomous), Devagiri
Dr. Bobby Jose

- Attendance:
- 1) Fr. Anto N.J
 - 2) Mr. Jaison Joseph
 - 3) Dr. Asha Mathew
 - 4) Dr. Jomon Mathew
 - 5) Mr. Jomon Jose
 - 6) Ms. Anima P
 - 7) Dr. Arunaksharan. N
 - 8) Dr. Satheesh George
 - 9) Ms. Neethu Baby
 - 10) Ms. Shobha C.V
 - 11) Dr. Ranimol Stephen
 - 12) Ms. Aparna Aravindakshan
 - 13) Dr. Delse. P. Sebastian
 - 14) Mr. Joice Tom. J
 - 15) Ms. Deepa Mary Thomas
 - 16) Ms. Saritha K.C
 - 17) Ms. Sneha Lucy Joy
 - 18) Ms. Anjana Mathew
 - 19) Ms. Swathy K.S
 - 20) Ms. Ann Gigi
 - 21) Dr. Rekha Jose
 - 22) Dr. Nilhin Jose
 - 23) Fr. Sunil M. Antony
 - 24) Ms. Sheethal. S
 - 25) Dr. Shiji Gayzelhan

Phy. Tom. J

Jaison

Asha Mathew

Jomon

Jomon

Anima

Arunaksharan

Satheesh

Neethu

Shobha

Ranimol

Aparna

Delse

Joice

Deepa

Saritha

Sneha

Anjana

Swathy

Ann

Rekha

Nilhin

Sunil

Sheethal

Shiji

Agenda 1 : Free eye check up and spectacle distribution in association with alumni

The IQAC in association with the Alumni of St. Joseph's College (Autonomous), Devagiri has planned to organize an eye check up camp and spectacle distribution. The IQAC is trying to organize this initiative with the support of Dr. Chandrakanth Nethralaya Hospital, Kozhikode. The teaching, non-teaching and the financially backward students can make use of this camp. The expected date of operating this camp will be 20th December 2023.

Agenda 2 : Social Extension in association with the alumni of Media Studies Department

The IQAC and Department of Media Studies in association with alumni of Media Studies is planning to extend a helping hand to the blooming buds of Asha Kiran school - School of Differently abled. The main aim of organizing this programme is to supply learning materials for the students of Asha Kiran as part of social extension activity.

Agenda 3 : En Belen - Christmas Celebration and Cultural Competition

The IQAC in association with the Jesus Youth of St. Joseph's College (Autonomous), Devagiri is organizing Cultural Competitions as part of Christmas celebration. The IQAC Director Fr. Anto NJ entrusted the duty of arranging all these programmes to Dr. Fr. Sunit Jose, the Co-ordinator of Jesus Youth Committee. A one-day event is planned and the tentative schedule will be published later, as per the availability of the resource person.

Agenda 4 : Nirvana Management Fest
 The Department of Business Management and Commerce and Management in association with IQAC is planning to organize a Management Fest - National wide. Mr. Manu Antony is given the charge of organizing this programme. The IQAC has given the approval for conducting this programme.

Agenda 5 : General Discussions and Miscellaneous Details

The meeting started at 3.15 pm. The IQAC Core member Dr. Nithin Jose welcomed the gathering. The Principal of the College Dr. Bobby Jose presided over the meeting. All the above mentioned agenda were discussed in detail and the Director gave suggestions and recommendations for the same. He also asked the core members to look in detail the SSR works and to complete it within the dead line. The meeting got ended up by the vote of thanks rendered by the IQAC Core member Dr. Asha Mathew.

Closing time of the meeting : 4.35 pm



[Signature]
 18/12/23
 PRINCIPAL
 St. Joseph's College (Autonomous)
 Devagiri, Calicut-673 008

IQAC Meeting

Date : 3/1/24

Time : 3.00 pm

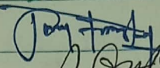
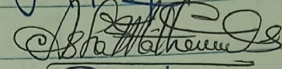

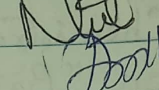
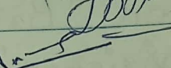
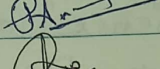


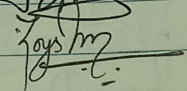
Venue : IQAC Room

Purpose : The meeting of IQAC Core Members

Chair : The Principal

St. Joseph's College (Autonomous), Devagiri
Dr. Bobby Jose

Attendance :

1)	Fr. Anto N.J	
2)	Dr. Asha Mathew	
3)	Mr. Jason Joseph	
4)	Dr. Nithin Jose	
5)	Dr. Jomon Mathew	
6)	Ms. Anima.P	
7)	Dr. Arunaksharan. N	
8)	Dr. Sathesh George	
9)	Mr. Joice Tom J	

Agenda 1 : Conduct of Basic Life Support Training Programme.

The IQAC in collaboration with the Women Cell of the College has decided to organize a Basic Life Support Training Programme for the girl students of the college. As such the programme will be organized in association with the hospital in Calicut District. The Women Cell co-ordinator Dr. Jisha Jacob will be given the charge of organizing this programme.

Agenda 2 : Faculty Orientation on Four Year UG Programme

As per the New Education Policy, the Govt of Kerala has announced to introduce the four year UG programme in the coming academic year onwards. The IQAC found that an awareness

is essential with regard to the new scheme. So the IQAC Director instructed the Academic Co-ordinators to form a Committee with regard to FY-UGP. The members in the Committee will be given an Orientation on the details of the new scheme and how it has to be implemented in the coming admission.

Agenda 3 : Gender Based Programmes

The IQAC in association with the Dept. of Chemistry has decided to organize an invited talk on "Breaking the Glass Ceiling : Women Leaders of Science" and the Committee has recommended to have Dr. Sujia T.D, Asst-Professor, Dept. of Chemistry, University of Calicut as the chief resource person. The co-ordinators for this programme will be Dr. Tania Francis, Dr. Ranimo Stephen and Dr. Saumya Varghese.

Agenda 4 : Guidance for Competitive Examinations

The IQAC has took an initiative to provide guidance for competitive exam - GATE/JAM for the final year students who are wishing to appear for this exam. The Committee decided to arrange prominent resource persons such as Dr. Mrs. May De, Asso. Professor, Dept. of Organic Chemistry from Indian Institute of Science Bangalore and Dr. Chinmay Rajan, Asst-Prof Dept. of Inorganic and Physical Chemistry of Indian Institute of Science, Bangalore.

Agenda 5 : Programmes promoting in-

clusive environment

The Dept. of Malayalam in collaboration with the IQAC of the College has decided to organize a programme on indigenous dance forms which helps in the promotion of inclusive environment. So to achieve this aim, the Committee decided to organize a training programme on indigenous dance forms for the students which helps in knowing about different cultures. The Committee approved to invite the Epic Macey group to give the training to the students.

Agenda 6 : General Discussions & Miscellaneous Details

The meeting started at 3 pm. The IQAC Core Member Dr. Asha Mathew welcomed the gathering. The Principal of the College Dr. Bobby Jose chaired the meeting. The IQAC Director Ex. Anto M J discussed in detail all the above said matters. The meeting ended up with the vote of thanks by the IQAC Core Member Mr. Jaison Joseph.

Closing time of the meeting : 3.50 pm



[Handwritten Signature]
3/1/24

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date : 25/1/24

Time : 3 pm

Venue : IQAC Room

Purpose : The meeting of IQAC Core Members

Chair : The Director of IQAC
Fr. Anto N.J.

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Attendance : 1) Dr. Asha Mathew

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2) Mr. Jaison Joseph

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3) Dr. Satheesh George

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4) Dr. Nithin Jose

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5) Ms. Anima P

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6) Mr. Joice Tom J

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7) Mr. Jomon Jose

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Agenda 1 : Training for the teaching and non-teaching staff on FYUGP

As part of the new scheme introduced by the Govt, everyone should attain some knowledge about this operation. As such, the Committee decided to arrange a workshop on 'FYUGP' in collaboration with Christ University, Bangalore.

Agenda 2 : Awareness on Drug Abuse

The IQAC has entrusted the Anti-Drug Squad of the College to organize an awareness seminar on the 'Aftermath of Drug Use'. The main aim is to make the students aware of the human values and the promises that each individual should keep in mind as a social being. Dr. Saumya Vaighese, the Anti-drug co-ordinator is given the charge of this function.

Agenda 3 : National Conference - Colla

bre 24

The IQAC in association with the Department of Social Work has decided to organize a series of invited talks on different social values under the head 'National Conference - Calabre - 24'. Ms. Anu Crigi and Dr. Anesh Kurian from Department of MSW is given the charge. The Committee has given suggestion to organize this programme for three days.

Agenda 4: Unnath Bhasath Abhiyan

As part of the UBA the students from Thazherkappu & Melekkappu colonies of Pulpa-
lly village will be given an opportunity to visit St. Joseph's College (Autonomous), Devagiri. The Committee decided to give them an opportunity to watch football 1 league match at EMS stadium. Fr. Bony Augustine is given the charge of organizing this social ~~inter~~ intervention programme.

Agenda 5: Self-Defence Training Programme

As part of observing International Women's Day the College Women Cell organizes a self defence training session in collaboration with Janamythi project. The Janamythi project is launched by the Govt. of Kerala. The IQAC has entrusted the duty to the College Women Cell and the Co-ordinator of the same will be Dr. Jisha Jacob

Agenda 6: Devagiri Journal of Science

The IQAC has decided to take initiative

to publish the next issue of Devagiri Journal of Science. The editorial boards were given the direction by the IQAC regarding the matters and as such IQAC instructed to release the same in the beginning of next month. Also the Committee decided to meet the expense in issuing the Journal. Dr. Binu Thomas and Dr. Delse. P. Sebastian of Dept of Botany is given the charge of this work.

Agenda 7 : Capacity Development Programme.

The IQAC has decided to organize a capacity Development Programme in collaboration with the Dept. of Mathematical Sciences on Scilab. The final year students of Mathematics and Mathematical Sciences can participate. This will help the students to acquire skill on scilab operations.

Agenda 8 : Career Guidance Talk for the final students.

The IQAC is planning to organize a Career Guidance Talk on Exploring the Path: Higher Study Opportunities in Mathematics. The IQAC is trying to equip each student with some career oriented skills. Dr. Shija Ganga dhasan of Dept. of Mathematical Sciences is given the duty of organizing this programme.

Agenda 9 : Alumni Meet

The IQAC decided to organize a General Alumni Meet in the month of March first week.

The IQAC Committee recommended to honour the 80's batches in this event. Mr. Charly Kattarayam is given the charge of the Convenor and the IQAC has entrusted him to frame a Committee for the same and to run this programme as the most highlighted one. The Committee also decided to honour the retired teachers from the College on this occasion.

Agenda 10: General Discussions and Miscellaneous Details

The meeting started at 3 pm. Mr. Jaison Joseph, the IQAC Core Member welcomed the gathering. The Director of IQAC, Fr. Anto N.J chaired the meeting. All the above said matters were in discussion and the meeting came to an end by the vote of thanks rendered by the IQAC Core Member Dr. Asha Mathew.

Closing time of the meeting: 4.20 pm



[Signature]
25/1/24
PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Time : 3.15 pm

Date: 14/2/24

Venue: IQAC Room

Purpose: The IQAC Core Members Meeting

Chair: The Principal
St. Joseph's College (Autonomous), Devagiri
Dr. Bobby Jose

Attendance :

- 1) Fr. Anto N. J
- 2) Dr. Asha Mathew
- 3) Dr. Nilhin Jose
- 4) Mr. Jomon Jose
- 5) Dr. Jomon Mathew
- 6) Mr. Jaison Joseph
- 7) Dr. Arunaksharan. N
- 8) Mr. Joice Tom J

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Agenda 1: Organizing of an Orientation Programme on US Graduate Education

The IQAC has decided to organize an Orientation Programme on US Graduate Education in collaboration with The Fulbright India and Graduate Education. This programme will bring about an awareness for the students regarding how to pursue PG and PhD in USA. The duty of conducting this programme is given to the International Office of Collaborations, Devagiri.

Agenda 2: Encouraging the faculty members to apply for the guideship
 It is found that there are teachers who have secured PhD recently. So IQAC decided to make them apply for guideship. As such Dr. Prince Alex of Dept. of Physics and Dr. Vinitha Nair of Dept.

of English is asked to apply for the guideship in the coming days.

Agenda 3: Career Readiness Training

The Dept. of MSW in collaboration with IQAC has planned to organize a Career Readiness Training for the students of Final year MSW. It is proposed to conduct a two day professional skill workshop. The charge of organizing this programme is handed over to Career Guidance and Placement Cell.

Agenda 4: Excellence Award for College Devagiri Blood Donors Forum

The College Blood Donors Forum is bestowed the award for Excellence announced by the Principal, Govt Medical College, Calicut. The award is announced for outstanding contribution to the cause of blood donation and awareness. The recognition of excellence award serves as a testament to the unwavering commitment of the College Blood Donors Forum towards saving lives and making a positive impact on society. The Committee congratulated the Blood Donors Forum co-ordinators for this great effort.

Agenda 5: International Yoga Day

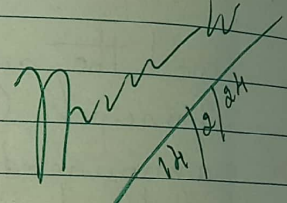
The IQAC has decided to organize a wide range of celebration in connection with the Yoga day. With this view point the IQAC has given instructions to all the Department to have an intensive planning in conducting the training programmes.

Agenda 6 : General Discussions and Miscellaneous Details.

The meeting began at 3.15 pm. Mr. Joseph, the IQAC Core member welcomed the gathering. Dr. Bobby Jose, the Principal of the College presided over the function. The Director of IQAC, Ex-Ante NJ lead the meeting. Discussions on reviewing the works related to NAAC were also done. The meeting got ended up with the vote of thanks by Dr. Fisher Mathew, the IQAC Core member.

Closing time of the meeting : 4.30 pm




 PRINCIPAL
 St. Joseph's College (Autonomous)
 Devagiri, Calicut-673 008

IQAC Meeting

Date : 5/3/24

Time : 3 pm

Venue : IQAC Room

Purpose : The IQAC Core Committee Meeting

Chair : The IQAC Director

St. Joseph's College (Autonomous), Devagiri
Fr. Anto N J

Attendance : 1) Dr. Asha Mathew

2) Dr. Sathesh George

3) Dr. Nitin Jose

4) Jason Joseph

5) Tomon Jose

6) Fr. Sunil M Antony

7) Dr. Arunaksharan N

8) Anima. P

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Agenda 1 : Inviting applications for Management Scholarship

The Principal of St. Joseph's College Devagiri announced the invitation for Management Scholarship - Fr. Joseph Paikada Memorial Scholarship. The students who find it difficult to bear the fees of education is eligible for the Management Scholarship. The IQAC Committee gave the charge of Management Scholarship to Fr. Sunil M. Antony, the Director of Self Financing, St. Joseph's College, Devagiri. They also suggested to invite the application through a google link. All the students from every discipline and all years of study (1st year, 2nd year and 3rd year) can apply. After receiving the application, the duty of finalizing the list will be given to the Management Representatives of the college. It is being decided to publish the list by the end of March and to give

the scholarship amount to the eligible candidates during College Day celebration. The charge of preparing the list is entrusted to a Committee comprising of 3 members - Fr. Sunil M. Antony, the Director of Self Financing as the Co-ordinator, Fr. Anto NJ, the IQAC Director and Fr. Paul Kuseekattil, the Manager of the College as the member of the Committee.

Agenda 2 : Evaluation of the operations of the Research Advisory Committee

A Research Advisory Committee is working in St. Joseph's College, Devagiri and its operations are always monitored by the IQAC team. Fr. Anto NJ, Director of IQAC insisted the Research Advisory Committee to concentrate more on publications and also the IQAC team asked the PhD holders to apply for guidance and to assist them to do the process and submit it to the University. The IQAC also insisted to fill in the vacancies under all the guides of the institution at the earliest as the University has asked the College to report all the vacancies available in all disciplines.

IQAC Agenda 3 : Submission of all documents to

The IQAC has insisted the IQAC Department Co-ordinators to submit all the documents in the earliest meeting. As per the instructions given by IQAC Director Fr. Anto NJ, the IQAC Department Co-ordinators has sent the soft copy of the documents to IQAC email. The technical staff Mr. Vijay E.M has taken the copy of the same and has filed it. It included the data pertaining to all the seven criteria. The IQAC Committee

after accepting the documents opined that they will be verifying each of the documents in detail and if any missings or errors is found, they will inform the Department Co-ordinators. The Department Co-ordinators should always maintain connection with the IQAC Core Committee and in need, should support them.

Agenda 4: General Discussions and Miscellaneous Details

The meeting began at 3 pm. Dr. Asha Mathew, the IQAC Core Member welcomed the gathering. The IQAC Director, Fr. Anto NJ presided over the function. Discussion on the above said matters were done intensively. The meeting got ended up with the vote of thanks by Dr. Nilbin Jose, the IQAC Core Member.

Closing time of the meeting : 4.10 pm



[Handwritten Signature]
5/3/24

PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date: 24/4/24

Time: 3.30 pm

Venue: IQAC Room

Purpose: IQAC Core Committee Meeting

Chair: The Director of IQAC

St. Joseph's College (Autonomous), Devagiri
Fr. Anto NJ

Attendance: 1) Mr. Nithin Jose

2) Dr. Asha Mathew

3) Mr. Jaison Joseph

4) Dr. Jomon Mathew

5) Dr. Satheesh George

6) Dr. Arunaksharan, N

7) Mr. Joice Tom J

8) Ms. Anima P

Agenda 1: Submission of the data for NIRF. The preparations for participating in NIRF ranking has begun earlier itself. All most all the documents were collected by this time. As it is high time to upload the data, the IQAC Director Fr. Anto NJ asked the co-ordinators Dr. Asha Mathew and Mr. Jaison Joseph to finish off the process and to submit it at the earliest. He also verified all the collected data and enquired about the area of grey and missings. To find solutions for the grey areas Fr. Anto NJ had open discussions with the Core Committee members and he gave suggestions regarding the same. The IQAC team decided to submit the data for NIRF by the end of this week itself. Also Fr. Anto NJ insisted to have a small presentation of the data by the co-ordinators before the submission.

Agenda 2 : Campus Recruitment Drives

As the final year UG and PG exams are all over, the IQAC Core Committee instructed the Devagin Career and Placement Cell to conduct vast level of recruitments for the College students. It is the duty of the Career and Placement cell to identify reputed companies and to invite them to the Campus. The IQAC Director Fr. Anto NJ insisted to have a massive recruitment in the Campus during the months of April and May for the passing out UG and PG students. Also he advised to conduct coachings for the students to write competitive exams and to clear the interview. The IQAC team also decided to inform all the placement cell co-ordinators to encourage and train the students to appear for Campus recruitments. Motivation talks should be given to them and the outcome should be a satisfactory one. The IQAC Director Fr. Anto NJ stated that the aim of the placement Cell of St. Joseph's College (Autonomous) Devagin is to increase the number of placed students as years passes on.

Agenda 3 : Approval of the list of candidates eligible for Management Scholarship

The Management is providing scholarships to a large number of students based on several criteria such as the academic performance, the financial status and other factors. The students will be informed about the scholarships and they will be provided with an online application form. This process has been already done by the Management and now the verification is going on. Once the list is ready, it will be passed to the IQAC team for the approval. The IQAC has verified the entire list

and has given certain suggestions. As per the suggestions given by IQAC, the list is remodified. In this meeting, the IQAC team has approved the list of eligible candidates and by the end of next month, the amount will be given to the candidates.

Agenda 4 : NAAC preparation

The Director announced about the need for rushing through the preparations of SSR. The Department coordinators will be given instructions to complete the file works at the earliest. A deadline for the submission of the same will be provided by the Director of IQAC. So the Departments are asked to complete the entire works during the vacation time.

Agenda 5 : General Discussions and Miscellaneous Details

The meeting began at 3.30 pm. Dr. Jomon Mathew welcomed the gathering. The Director of IQAC, Fr. Anto NJ chaired the meeting and the above said matters were discussed in detail. Dr. Nithin Jose delivered the vote of thanks and the meeting ended up with the vote of thanks at 4.45 pm.

closing time of the meeting : 4.45 pm



PRINCIPAL

St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008

IQAC Meeting

Date: 28/5/24

Time: 3.15 pm

Venue: IQAC Room

Purpose: The IQAC Core Committee Meeting

Chair: The Principal

St. Joseph's College (Autonomous), Devagiri
Dr. Bobby Jose

Attendance:

- 1) Fr. Anto N J
- 2) Dr. Asha Mathew
- 3) Dr. Nithin Jose
- 4) Dr. Arunaksharan N
- 5) Mr. Jaison Joseph
- 6) Mr. Joice Tom J
- 7) Ms. Anima P

[Signatures]

Fr. Anto N J
Dr. Asha Mathew
Dr. Nithin Jose
Dr. Arunaksharan N
Mr. Jaison Joseph
Mr. Joice Tom J
Ms. Anima P

Agenda 1: Career Guidance Programme

The IQAC in collaboration with the Career Guidance and Placement Cell of The College has decided to organize a training programme on Career Pathways & Job Opportunities for Literature Graduates - a 2 week programme.

Agenda 2: Feed back Analysis

Student feedback for the academic year is taken online and the IQAC has decided to go through the feedback and to finalize the report. The report after evaluation will be submitted to the Principal for action.

Agenda 3: Inviting the list of areas where maintenance is required

The IQAC Director Fr. Anto N J drafted a message for The Heads of the Department

to give a list of the areas where maintenance is required. Physical facilities which needs repair has to be intimated to the IQAC. Also the HoDs are requested to give the list of the essential gadgets to be purchased for the departments.

Agenda 4 : Purchase of library books
The IQAC has decided to limit the list of books to be purchased for the library. The Dept HoDs are requested to give the list of the needed books in their disciplines to the IQAC. The IQAC will be allocating the fund for the purchase of the same in accordance to the proposal submitted by the HoDs.

Agenda 5 : Collection of the data pertaining to progression
The IQAC has decided to entrust the duty of collecting the progression data of the pass out batch. The IQAC department co-ordinators are given the charge of collecting the data and to submit it to IQAC (with proofs).

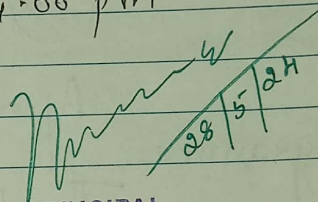
Agenda 6 : Evaluation of the SSR work
The IQAC team jointly spends time for the work of preparing SSR. Whatever document is collected and submitted by the criterion co-ordinators from IQAC Department co-ordinators, they are entered into the template format by the technical staffs Mr. Vijay EM and Mr. Anoop Giji. Fr. Anto NJ, the Director of IQAC enquired about the progress of work to the co-ordinators. He requested all the criterion co-ordinators to support and to increase the pace of work.

Agenda # : General Discussions and Miscellaneous Details

The meeting began at 3.15 pm. Dr. Nithin Jose welcomed the gathering. The Principal Dr. Bobby Jose presided over the function. All the above said matters were discussed in detail by the IQAC Director Fr. Anto WJ. The meeting got concluded by the vote of thanks of Dr. Asha Mathew, the IQAC Core member.

Closing time of the meeting : 4.00 pm




28/5/24
PRINCIPAL
St. Joseph's College (Autonomous)
Devagiri, Calicut-673 008